



THE UNRECABLES

Donation Form - Event: _____

Office Use Only

Proc #:
Item #:

ITEM INFORMATION

Item Name: _____

Value: \$ _____ (donor estimated fair market value)
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Describe donation in detail: *(this description will be used to write the catalog copy. Please complete as much information as possible: i.e., quantity, size, color, number of people, valid dates, label information for wines, etc. Please attach any additional information.)*

Restrictions: *(Specific dates, blackout dates, tax & gratuity not included, transportation not included, etc.)* _____

- Please Check All That Apply:
- Tangible Item
 - Certificate Item (Expiration Date _____)
 - Item/Certificate Enclosed
 - I Will Provide Display Material
 - Item Will Be Delivered
 - Please Pick Up My Item *(provide contact name)*

Delivery/Pick-Up Instructions: _____

Contact name & phone for arrangements: _____

Contact e-mail address: _____

Donor Signature: *(required)* _____

- Cash Donation:** Check Enclosed Invoice Requested Check will be mailed
- In-Kind Donation:** Product Service

<u>DONOR NAME</u>		
Donor/Company Name		
Contact Name <i>(if different from above)</i>		
Mailing Address		
City	State	Zip
Business Phone	Home Phone	Fax
Donor Email Address		Donor Website
Name of Procurement Rep		Phone

THANK YOU FOR YOUR DONATION TO
THE UNRECABLES
Your donation is tax deductible to the extent allowed by law.
Please check with your tax advisor.

Please Return To: